

Activity month	Dec 2023/Jan 2024	Report date	01/02/24	Person	Jordan Soal
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This report provides an overview of the key activities carried out by the Manor Royal BID Maintenance Team each month. In addition, a separate picture report is produced showing highlights of the impact the team is making across the Business District.

View Maintenance Team Activity and Picture reports at www.manorroyal.org/maintenance

Streets and Roads

Activities carried out (✓)													
Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All												
Baird Close	4		✓	✓	✓			✓				✓	
Betts Way	1		✓										
Cobham Way	5		✓										✓
County Oak Lane	1		✓										
County Oak Way	1		✓				✓						✓
Crompton Way	3		✓										✓
Faraday Road	2		✓				✓						✓
Fleming Way	Various		✓	✓	✓		✓						✓
Gatwick Road	Various		✓				✓						✓
Hydehurst Lane	2		✓	✓	✓		✓						
James Watt Way	5		✓						✓	✓		✓	✓
Jenner Road	2		✓										
Kelvin Lane	2		✓										
Kelvin Way	2		✓										
London Road	Various		✓				✓	✓					✓
Manor Royal (road)	2/3		✓				✓						
Maxwell Way	4		✓				✓						
Metcalf Way	1		✓				✓						
Napier Way	3		✓				✓						
Newton Road	2		✓				✓				✓		
Priestley Way	5		✓										
Royce Road	5		✓										
Rutherford Way	5		✓										
Tinsley Lane	4		✓			✓	✓					✓	
Tinsley Lane North	5		✓					✓					✓
Wheatstone Close	5		✓										
Whittle Way	5		✓										
Whitworth Road	5		✓										
Woolborough Lane	3		✓				✓						

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT

Gateways (Entranceways) and Subways

[illegible]

Parks & business areas

[illegible]

Main actions provided

- Litter Picking and Bin Emptying.
- Graffiti Removal.
- Leaf clearance from footpaths and roads.
- Shrub bed maintenance.
- Grass verge repairs.
- Banner replacements.
- Throughout December we have collected 2,700kg of litter waste and 300kg of leaves.
- Throughout January we have collected 1,760kg of litter waste and 780kg of leaves.

Comments and observations

We're still receiving fly tipping in various areas. However, it has decreased within our 'hotspot' areas. We will continue to monitor these areas.

In January we were hit with some very strong winds which resulted in a lot of our banners being broken, these have now all be fixed and replaced. 26 banners were affected in this time.

We had high levels of graffiti in Dec/Jan. Our specialist team were sent out to remove these as soon as we could, however, there are still a few that still need to be attended to.

Looking back at the stats from December 2022 we have seen a substantial increase in litter waste collected this year, with 1,700 being collected in December 22.

Looking back at the stats form January 2022 we have seen a slight decrease in litter waste collected, with 1,960 being collected in January 22.

Suggestions for future actions, improvements or additional activities planned

Hoping that the weather stays dry we will be looking to start grass cutting on the 19th of February. We have scheduled in our grass cutting for the year in which we will be able to update you with when and where we will be grass cutting.

We will be attending to Gateway 2 throughout February to cut back the grasses and remove weeds.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see the "Picture Report" published separately and available at www.manorroyal.org/maintenance

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT
Details of CORE and ENHANCED Service levels (contract extract)

Activity	Baseline Service	Enhanced Service	Total Hours
<u>Litter, Rubbish, Fly Tip</u> Broken Glass, Litter in hard to reach areas, Fly tipping incidents, Sweeping, Tipping/Travel <u>Bins</u> Rubbish, Cigarette Butts, Bin Bags	372 30hrs per month litter picking Weekly bin empty for 6 bins	2961 40 litter picks Daily litter pick in high footfall areas Litter pick in new pocket parks 27 bins emptied 3x a week 6 original bins emptied an extra 2x pw	3333
<u>Mechanical Road Sweeping</u>	90 4x Sweeps pa		90
<u>Detritus + Fallen Leaves</u> Footpaths, High footfall areas, Pocket Parks, Traffic islands, Laybys		501 3 clearances per annum	501
<u>Washing + Cleaning</u> Road Signs, Banners, Seats/Benches, Paving, Bus Stops, Jet Washing, Bins		112 2 per annum	112
<u>Grass cutting</u> Verges, Banks/bunds, Roundabouts, Box Mowing	440 5x Verge Cuts 4x Bund Cuts	632 7 Verge Cuts 6 Bund Cuts Pocket Parks Box Bowing (Crawters Brook, Terrace)	1072
<u>Grounds Maintenance</u> Hedges, Shrubs, Planters, Tree Trimming, Weed Spraying	24 1x pa Hedge Cut	450 1 Hedge cut, including Crawters Brook willow hedging and beech hedges in pocket parks 2 shrub maintenance visits, including Gateway 3 roundabout, Bramble Areas and the Pocket Parks 2 Weed sprays and 2 dead weed removal visits <i>N.B. WSCC provide Two weed sprays per annum, and responsible for the maintenance of all public realm shrub areas owned by WSCC.</i>	474
<u>Inspections, Reporting, Rectifying, Representing</u> Banner Fixing, Attending BID events and progress meetings, Monthly reports, Service requests and complaints, Facilitating volunteering events		208	208
<u>Total Hours</u>	926	4864	5790